

Employment Opportunity



Established in 1877, the Virginia Department of Agriculture and Consumer Services (VDACS) promotes the economic growth and development of Virginia agriculture, provides consumer protection and encourages environmental stewardship.

Manufactured Food Specialist (Environmental Specialist I, Pay Band 4)

#R1293 – Richmond

The Virginia Department of Agriculture and Consumer Services is seeking a Manufactured Foods Specialist within the agency's Food Safety Program. This position ensures that food products and dietary supplements in Virginia are safe by providing guidance and technical advice to consumers and the food industry. The successful candidate will assist the Manufactured Foods Regulatory Program Standards (MFRPS) Coordinator with conformance and maintenance of all MFRP Standards. Duties include assisting the MFRPS Coordinator to ensure that all of the outcomes and deliverables specified in the MFRPS FDA Cooperative Agreement are adhered to and met; working with home based food manufacturing operations and small food producers to address issues in labeling, processing, and general food safety; gathering information necessary to conduct the facility inspections; and evaluating the condition of food manufacturing facilities relative to food safety. Additional duties include conducting audits of inspection reports and of sample collection forms; preparing various reports and documents; maintaining an assortment of files and records; and coordinating outreach efforts in order to protect public health and educate industry partners. **This is a restricted position that has been developed as part of a Cooperative Agreement with the Food and Drug Administration and will last until July 30, 2023; however, the cooperative agreement has the potential for continuation.**

QUALIFICATIONS: Knowledge of food safety practices and principles in the food manufacturing industry; of food processing and handling procedures of manufacturing establishments; of food laws and regulations; and of food microbiology and Hazard Analysis and Critical Control Points (HACCP) concepts. The ability to interpret and apply applicable laws & regulations, including the Code of Federal Regulations; to perform technical science based research relative to food products and make independent technical decisions; to communicate effectively, both orally and in writing, to include composing technical documents and audit reports; to successfully interact with staff, the public, the food industry, and other regulated agencies; to work both independently and in a team environment and provide exceptional customer service; and to effectively plan & organize work activities. Above average proficiency using standard professional computer software applications. Must have and maintain a valid driver's license and a driving record that reflects a sense of responsibility for highway safety & be able to meet the physical demands of the position. H.S. Diploma/GED required. **Prefer:** Degree in Food Science, Biology, Chemistry, Biochemistry, Environmental Health or a related field. Current or recent experience in a similar regulatory position dealing with food safety in a retail or manufacturing environment. An equivalent combination of training and experience indicating possession of the preceding knowledge, skills and abilities may substitute for this education and experience. **Hiring Salary Range: \$35,278 - \$50,000 annually.**

Final candidate must successfully complete a fingerprint-based criminal background check.

To be considered for this position, you must apply online at <https://virginiajobs.peopleadmin.com/> by 11:59 PM EST/EDT on **August 29, 2019**. For more information or assistance, you may contact the Human Resources Office, Virginia Department of Agriculture and Consumer Services, 102 Governor Street, Room 248, Richmond, VA 23219; Telephone: (804) 371-8066; Hearing Impaired 1-800-828-1120; E-mail hr.vdacs@vdacs.virginia.gov. VDACS is an equal opportunity employer & encourages candidates with disabilities to apply.

Quality Customer Service: A VDACS Commitment

Virginia Department of Agriculture and Consumer Services
Human Resource Office, Room 248, Oliver Hill Building, 102 Governor Street, Richmond, VA 23219

An Equal Opportunity Employer

vdacs.virginia.gov