

# Employment Opportunity



Established in 1877, the Virginia Department of Agriculture and Consumer Services (VDACS) promotes the economic growth and development of Virginia agriculture, provides consumer protection and encourages environmental stewardship.

## Program Manager - Office of Hemp Enforcement (Environmental Manager II, Pay Band 6)

#01450 – Richmond

The Virginia Department of Agriculture and Consumer Services is seeking a self-motivated person who is eager to manage our newly created Office of Hemp Enforcement, Division of Animal and Food Industry Services. The position will work to ensure regulated hemp products in the Commonwealth of Virginia comply with all laws and regulations. Responsibilities include directing the statewide hemp enforcement program; supervising program staff to achieve expected results; administering program resources; promulgating program policies and procedures; and interpreting and enforcing laws and regulations. Once onboarded, this position may be eligible for telework opportunities; availability, hours, and duration of telework shall be approved as outlined in the Commonwealth's telework policy.

**QUALIFICATIONS:** Considerable knowledge of inspection, investigation, and enforcement practices and procedures. Demonstrate proven leadership and managerial skills related to administering complex regulatory programs including personnel management and program administration; budget; policy development; along with the demonstrated ability to interact effectively with industry, government officials, and consumers. Ability to apply management, planning, and technical principles and practices to a complex, statewide program to plan and manage program functions. Ability to recommend and implement efficient and effective programs and processes and to accommodate new or variable processes or procedures when needed. Ability to interpret and administer agency, state, and federal: laws, regulations, policies, and rules. Exhibit initiative and sound decision-making. Ability to work both independently and in a team environment. Ability to communicate effectively orally and in writing to both individuals and groups. Ability to successfully interact with co-workers, the public, the hemp industry, and other regulatory agencies. Progressively supervisory experience providing leadership and coaching, performance management, and recruitment. Demonstrated success in developing teamwork. Ability to supervise staff that is located throughout the Commonwealth and to provide leadership. Ability to make independent technical judgment and decisions on hemp product enforcement and related issues. Proficiency with standard computer applications. **Additional Considerations:** A combination of related education, training and experience indicating possession of the preceding knowledge, skills, and abilities to include knowledge of food science, biology, chemistry, biochemistry, environmental health, compliance, law enforcement or a related field. **Hiring Salary Range: up to \$101,500 annually. Excellent State Benefits.**

The final candidate must successfully complete a fingerprint-based criminal background check. In accordance with the Code of Virginia, incumbents of this position are required to complete a Statement of Personal Economic Interests form upon hire and annually thereafter.

To be considered for this position, you must apply online at [www.jobs.virginia.gov/home](http://www.jobs.virginia.gov/home) by 11:55 PM EST/EDT on **February 20, 2024**. For more information or assistance, you may contact the Human Resources Office, Virginia Department of Agriculture and Consumer Services, 102 Governor Street, Richmond, VA 23219; Telephone: (804) 371-8066; TDD/TTY: VA Relay 711 or 800-828-1120; E-mail [hr.vdacs@vdacs.virginia.gov](mailto:hr.vdacs@vdacs.virginia.gov). VDACS is dedicated to recruiting, supporting, and maintaining a competent and diverse workforce.

*Quality Customer Service: A VDACS Commitment*

Virginia Department of Agriculture and Consumer Services  
Human Resource Office, Oliver Hill Building, 102 Governor Street, Richmond, VA 23219

An Equal Opportunity Employer

[vdacs.virginia.gov](http://vdacs.virginia.gov)